COMMUNITY CERTIFICATIONS
RESIDENTS PREFERENCE PROGRAM (RPP)

ARE YOU SEEKING SOMEONE WHO IS CERTIFIED BY THE RESIDENTS PREFERENCE PROGRAM FOR YOUR PROJECT?

STEP 1
Individuals must meet the eligibility requirements for the RPP certification.

STEP 2
WRTP | BIG STEP will have you complete a Job Order Form that will outline the details of your position and all requirements.

STEP 3
Submit your complete Job Order Form to WRTP | BIG STEP staff.

STEP 4
WRTP | BIG STEP staff will screen RPP-certified participants and locate individuals who meet your workforce needs. Your company name is kept confidential during this process.

STEP 5
Once interested and eligible candidates are located, WRTP | BIG STEP staff will provide you with resumes to review.

STEP 6
WRTP | BIG STEP staff will work with you to set up interviews with candidates you would like to move forward with.

STEP 7
Once a candidate is hired, WRTP | BIG STEP will provide you with all RPP certification documentation for your records.

NOTE
The individual MUST be RPP-certified before starting work on the City of Milwaukee project in order for you to count the hours worked toward the Residents Preference Program.

WHAT ARE THE RPP CERTIFICATION REQUIREMENTS?

All RPP certification applicants MUST:

- Currently live within the City of Milwaukee. To check City of Milwaukee residency, visit: https://itmdapps.milwaukee.gov/MyMilwaukeeHome/indexSidebar.jsp
- Classify themselves as either underemployed (worked less than 1200 hours in the past 12 months) or unemployed (laid off for the last 15 consecutive days).

I KNOW SOMEONE WHO IS ELIGIBLE AND WOULD LIKE TO GET CERTIFIED FOR A PROJECT.

STEP 1
Contact WRTP | BIG STEP to complete an initial screening for eligibility.

STEP 2
If the individual is determined to be eligible for RPP certification, WRTP | BIG STEP staff will work with you and the individual to complete the certification process. (See the certification process flyer for more information.)

NOTE
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